

Public Notice

Application	Online Fee (BWP)	CIPA Fee (BWP)
Companies Register		
Reserve a Company Name	P20	P60
Register a Private or Public Company	P360	P900
Register a Close Company	P360	P900
Register a Limited by Guarantee Company	P4,600	P6,000
Register an External Company	P4,600	P6,000
Change Company Name	P1,000	P1,500
Re-Registration of a Private or Public Company	P300	P500
Re-Registration of a Close Company	P300	P500
Re-Registration of a Limited by Guarantee Company	P300	P500
Re-Registration of an External Company	P300	P500
Maintain Director Details	No Fee	P500
Maintain Shareholder Details	No Fee	P500
Maintain Secretary Details	No Fee	P500
Maintain Auditor Details	P500	P2000
Issue of Shares	No Fee	P500
Transfer of Shares	No Fee	P500
Business Names Register		
Reserve a Business Name	P20	P60
Register a Business Name	P150	P450
Re-Register a Business Name	P150	P300
Other services		
Request for search of a physical company file	No Fee	P30
Copy of Extract From Physical company file	No Fee	P50
Certification of a copy or extract	No Fee	P100